



District Headquarters - 700 Columbine St., Sterling, CO 80751
(970) 522-3741 - 877-795-0646 - www.nchd.org

NON-PROFIT & COTTAGE FOODS
VENDOR APPLICATION FOR TEMPORARY FOOD EVENTS

All non-profit and cottage foods vendors must complete and submit this application to the Event Coordinator (if applicable) or to NCHD for each event conducted in NCHD's jurisdiction. If no menu and no equipment change are occurring from one event to another, the completed original may be copied for all events.

Event Name: _____ Date(s): _____

Please complete the following information:		
Temporary Retail Food Establishment Name	Legal Owner's Name	
Establishment Address (Street Address and P.O. Box)		
City	State	Zip Code
Telephone Number ()	Fax # ()	
Contact Name	Contact #	
		E-mail

**** Please attach a copy of your organization's non-profit status certificate or your cottage foods basic food handling training certificate to the back of this application.**

Hours of operation of the temporary food booth for this event:

Mon _____ Tue _____ Wed _____ Thu _____
 Fri _____ Sat _____ Sun _____
 How many people do you anticipate serving each day of the event? _____

Please list any additional events and dates that you plan on participating in (County Name) County

Event name _____ Date _____ Location _____

*** Cottage Foods Vendors: Please be aware that all products sold at events must be packaged and labeled appropriately. Labels must include the following: Identification of the product, the producer's name, the address at which the food was prepared, the producer's current telephone number or electronic mail address, the date on which the food was produced, a complete list of ingredients, and the following disclaimer: "This product was produced in a home kitchen that is not subject to state licensure or inspection and that may also process common food allergens such as tree nuts, peanuts, eggs, soy, wheat, milk, fish, and crustacean shellfish. This product is not intended for resale." You are also required to conspicuously display a placard, sign, or card at the point of sale with the following disclaimer: "This product was produced in a home kitchen that is not subject to state licensure or inspection. This product is not intended for resale."*

FOR HEALTH DEPARTMENT USE

Received by EH Specialist: _____ Date _____

Copy of non-profit status certificate or cottage foods basic food handling training certificate attached: _____

