



700 Columbine St., Sterling, CO 80751 - (970) 522-3741 - 877-795-0646 - [www.nchd.org](http://www.nchd.org)

**JOB TITLE: Communities That Care Youth Advisor**

***Part Time, Non-Exempt***

***Pay Rate: \$16.00/hr***

**GENERAL STATEMENT OF DUTIES:**

The Communities That Care (CTC) Youth Advisor works with a dynamic community-based program known as Communities that Care (CTC) at Northeast Colorado Health Department to reduce substance misuse among youth. The Youth Advisor should be willing to work with the Wray Community using evidence-based community organizing approaches to reduce the risk of and increase the protective factors which are also linked to long-term reductions in violence and suicide (in addition to substance misuse). Additionally, the Youth Advisor will work with NCHD to guide the Community Board from a youth standpoint.

**SUPERVISOR** Health Integration Manager | **DEPARTMENT** Client Health Services

**PRIMARY DUTIES:**

*The CTC Youth Advisor position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class. The Northeast Colorado Health Department retains the right to modify or change the duties or essential and additional functions of the job at any time.*

The CTC Youth Advisor will assist with engaging community members, especially youth, for supporting the community coalition groups to understand and implement the Communities That Care (CTC) Model. This position will encourage the use of evidence-based approaches as the local Coalition plans, develops, implements, monitors, and sustains prevention strategies aligned to community needs.

This role will make an impact at NCHD and in the community through the following activities:

- Strategically collaborates on program goals with Coalition Members, and community partners (youth, healthcare, law enforcement, public education, elected officials, etc.)
- Attend CTC's various work group meetings to address youth needs and provide expertise.
- Engages with community members and organization to facilitate youth-adult activities.
- Reports back to the Youth Board.
- Help plan, set up and attend community presentations or events.

**QUALIFICATIONS:**

A successful Youth Advisor will have the following traits and abilities:

- Experience with living or working in Wray area.
- Strong work ethic and passion for community health.
- Experience with social media preferred.
- Willingness to give presentations and speak publicly.
- Willingness to complete professional development trainings.
- Must be between the ages of 16 and 24 years old.
- Must be able to work four (4) hours per week. (Hours may vary)



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**BENEFITS OF PARTICIPATING:**

- We can sign off on community service hours for any hours after paid position time.
- Professional development opportunities through trainings and attending meetings.
- Make a difference in Wray, CO.
- The chance to influence decisions that affect you and your peers.
- Letters of recommendation for scholarships and employment.

**WORKING ENVIRONMENT:**

- Activities involve standing, sitting, driving, stooping, kneeling, climbing, lifting and carrying, transferring objects, reaching, pushing and pulling.
- Stairs are present in many offices.
- The climate and/or temperature may not be comfortable at times.
- Office equipment will be used including calculators, copy machines, telephones, keyboards and computers. Skills and activities require fine motor dexterity, good vision, good hearing and clear speaking.
- Travel is expected throughout the Wray, CO area.

**DRUG-FREE WORKPLACE STATEMENT:**

The Northeast Colorado Health Department is a drug-free workplace that provides employment opportunities in compliance with all pertinent federal, state and local laws. Our values promote employee participation in the delivery of quality services to and on behalf of the community.

**EQUITY IN THE WORKPLACE:**

NCHD celebrates diversity in the workforce. We welcome applicants of all ages, ethnicities, genders, sexual orientations, and religions.

**HIPAA STATEMENT:**

Employees are required to maintain sensitive and confidential client information according to the HIPAA policy.

**OTHER:**

The CTC Youth Advisor position is a part-time position funded by grants and contracts. There is no guarantee of continued employment if funding is discontinued.